



**Financial Aid Official Use – MUST BE COMPLETED AT TIME OF RECEIPT**

***The Financial Aid Official receiving documents MUST indicate date of receipt and his/her name on ALL documents, including the copy of the UNEXPIRED government issued ID, received in support of this statement.***

\_\_\_\_\_

Date of Receipt of Documentation

\_\_\_\_\_

Name of Financial Aid Official Receiving  
Documentation

Office of Financial Aid ~ 13101 Route 1, Chester VA 23831

Completed forms can be emailed to [financialaid@brightpoint.edu](mailto:financialaid@brightpoint.edu),  
faxed to 804-594-1630 or submitted in person by visiting the Financial Aid Office.

**Please Note:** Typed signatures are not accepted.

You must sign providing written signatures on documents before submission to the office.