

Brightpoint Community College
Board Meeting Minutes
November 9, 2023

The Brightpoint Community College Board meeting convened at 3:00 p.m. on the Midlothian Campus, on Thursday, November 9, 2023.

Members Present:

Eldon Burton
Morgan Ingram
Christine Wilson
Elliot Eliades
Douglas Smith
Bill Barnes
Joseph Tylus
Deborah Marks
Kenneth Pritchett
Linda Gholston
Lisa Winfield

Members Absent:

Lorie Camp Southall
Michelle Johnson
Bernard Lundy

Staff Present:

Van Wilson, Interim President
Kara Armstrong, Assistant to the President
Susan Grinnan, Vice President of Administration
Bill Fiege, Vice President for Learning and Student Success
Frances Davis, Faculty Association Representative
Keri-Beth Pettengill, Director of Institutional Effectiveness
Fred Taylor, Director of Governmental and Administrative Services
Natolyn Quash, Associate Vice President of Financial Services
Holly Walker, Director of Communications and Public Relations

1. CALL TO ORDER – Kenneth Pritchett

The meeting was called to order at 3:00 p.m.

2. PUBLIC COMMENT – Kenneth Pritchett

There was no public comment.

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3. New Board Member Introduction – Van Wilson
Dr. Wilson introduced Morgan Ingram, the new College Board member from Dinwiddie County.

4. ADOPTION OF THE MINUTES – Kenneth Pritchett (Tab 1)

A motion was made by Elliot Eliades, seconded by Christine Wilson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED SEPTEMBER 21, 2023 AS PRESENTED.” The motion passed unanimously.

A motion was made by Elliot Eliades, seconded by Christine Wilson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED OCTOBER 5, 2023 AS PRESENTED.” The motion passed unanimously.

A motion was made by Elliot Eliades, seconded by Christine Wilson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED OCTOBER 24, 2023 AS PRESENTED.” The motion passed unanimously.

A motion was made by Elliot Eliades, seconded by Christine Wilson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED OCTOBER 26, 2023 AS PRESENTED.” The motion passed unanimously.

A motion was made by Elliot Eliades, seconded by Christine Wilson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED OCTOBER 31, 2023 AS PRESENTED.” The motion passed unanimously.

A motion was made by Elliot Eliades, seconded by Christine Wilson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED NOVEMBER 2, 2023 AS PRESENTED.” The motion passed unanimously.

5. ACADEMIC PROGRAMS – Bill Fiege

Dr. Fiege stated that due to recent VCCS policy revisions, all transfer degrees specializations must be discontinued by no later than fall of 2025. Brightpoint’s Performing Arts department proposes converting the existing Technical Theatre Specialization into the Technical Theatre Major.

A motion was made by Bill Barnes, seconded by Lisa Winfield, that “THE BOARD APPROVE THE DISCONTINUANCE OF THEATRE, TECHNICAL THEATRE SPECIALIZATION, ASSOCIATE OF FINE ARTS AND ADD THEATRE, TECHNICAL THEATRE MAJOR, ASSOCIATE OF FINE ARTS AS PRESENTED.” The motion passed unanimously.

6. **FY24- FY25 PROPOSED LOCAL JURISDICTIONS BUDGET REQUEST–
Susan Grinnan**

Ms. Grinnan presented the FY24-25 proposed local jurisdictions budget request for approval. She stated there has been a 0% increase from last year and reviewed the expenditures.

A motion was made by Elliot Eliades, seconded by Lisa Winfield, that “THE BOARD APPROVE THE FY24 – FY25 PROPOSED LOCAL JURISDICTIONS BUDGET REQUEST AS PRESENTED.” The motion passed unanimously.

7. **APPOINTMENT OF EVALUATION COMMITTEE – Ken Pritchett**

Mr. Pritchett stated that Ms. Wilson and Dr. Marks agreed to be on the evaluation committee.

A motion was made by Morgan Ingram, seconded by Joseph Tylus, that “THE BOARD APPROVE THE APPOINTMENT OF THE EVALUATION COMMITTEE AS PRESENTED.” The motion passed unanimously.

8. **APPOINTMENT OF BOARD NOMINATING COMMITTEE – Ken Pritchett**

Mr. Pritchett stated that Mr. Eliades and Ms. Ingram agreed to be on the board nominating committee.

A motion was made by Joseph Tylus, seconded by Bill Barnes, that “THE BOARD APPROVE THE APPOINTMENT OF THE BOARD NOMINATING COMMITTEE AS PRESENTED.” The motion passed unanimously.

9. **COLLEGE BOARD SELF-EVALUATION SURVEY – KB Pettengill**

Dr. Pettengill reminded the Board that the State Board for Community Colleges annually self-evaluates its effectiveness in accordance with VCCS policy 2.0.5. Our institutional accreditor considers the relationship between the State Board and College Board representative of multi-level governance under Section 4.3 of the Principles of Accreditation 2018. She explained that there will be two levels to the survey, the first area is a self-evaluation of the effectiveness of the College Board as a whole. The second area collects any open comments, related to the College Board self-evaluation. She noted the survey is anonymous and then results of the self-evaluation will be shared with the Board and may be shared with SACSCOC. Dr. Pettengill has requested the Board complete the self-evaluation by Thanksgiving and information will be shared at the February Board meeting.

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10. LOCAL FUNDS BUDGET REPORT – Susan Grinnan

Ms. Grinnan presented the local funds budget ending October 31, 2023. She thoroughly reviewed each account and explained the expenditures.

11. PRESIDENT’S REPORT – Van Wilson

- Upcoming Dates to Note:
 - Veteran’s Day ceremony- November 10, 11:00 a.m. at Midlo Campus
 - A Flea in Her Ear – 11/10, 11/11, 11/12, 11/16, 11/17, 11/18, 11/19 - Lynn Theatre
 - Healthcare Summit- November 29, at the Chester Campus – how to address needs in our community. Chancellor will start to place into regions and build collaborative teams across commonwealth to address this need. More to come – encouraged Bill and others to report in Feb and what the next steps are moving forward.
- 2024 Legislative Agenda
 - Increasing Capacity Regionally
 - Providing Every High School Student with a Meaningful Postsecondary Credential
 - Funding What Works
 - Tracking Tool

Chancellor is interested in tracking when there are meetings with the legislators. Reach out to Kara if there are meetings.

- Enrollment
 - Total enrollment numbers are on track to be ahead of last year.
 - CCWA continues to outpace past enrollments.
 - Decline in male student enrollments.
- Presidential Search Update
 - Campus interviews in October/November
 - College Board meeting with Chancellor November 20
 - Selection anticipated in November
 - Start date anticipated in January 2024

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10. ADJOURNMENT – Kenneth Pritchett

The meeting adjourned at 3:45 p.m.

Respectfully submitted:

Van C. Wilson, Ed.D.
Interim Secretary of the Board
Interim President of the College

Kenneth Pritchett
Chair of the Brightpoint Board