

Brightpoint Community College
Board Meeting Minutes
September 21, 2023

The Brightpoint Community College Board meeting convened at 3:00 p.m. on the Midlothian Campus, on Thursday, September 21, 2023.

Members Present:

Lorie Camp Southall
Eldon Burton
Christine Wilson
Joseph Tylus
Deborah Marks
Kenneth Pritchett
Bernard Lundy
Linda Gholston
Lisa Winfield

Members Absent:

Michelle Johnson
Elliot Eliades
Douglas Smith
Bill Barnes

Staff Present:

Van Wilson, Interim President
Kara Armstrong, Assistant to the President
Rachel Biundo, Vice President of Institutional Advancement
Susan Grinnan, Vice President of Administration
Frances Davis, Faculty Association Representative
Keri-Beth Pettengill, Director of Institutional Effectiveness
Elizabeth Creamer, Vice President of Workforce Development and Credential Attainment
Fred Taylor, Director of Governmental and Administrative Services
Natolyn Quash, Associate Vice President of Financial Services
Holly Walker, Director of Communications and Public Relations
Shandrease Cushionberry, Coordinator of the ARC
Suzanne Sherry, Director of Library Services

1. CALL TO ORDER – Kenneth Pritchett

The meeting was called to order at 3:00 p.m.

2. PUBLIC COMMENT – Kenneth Pritchett

There was no public comment.

3. New Board Member Introduction – Van Wilson

Dr. Wilson introduced Eldon Burton, the new College Board member from Chesterfield County.

4. ADOPTION OF THE MINUTES – Kenneth Pritchett (Tab 1)

A motion was made by Dr. Joseph Tylus, seconded by Mr. Bernard Lundy, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED June 8, 2023 AS PRESENTED.” The motion passed unanimously.

5. Community Profile Cards – Van Wilson

Dr. Wilson presented an example of a community profile card and stated that he would like to provide members of the board and the communities with information that is impactful. He asked the Board to review their profile cards and asked about what can be done to enhance or improve the document. The Board discussed the profile cards and shared their feedback.

6. Presidential Search Update – Susan Grinnan

Ms. Grinnan provided a presidential search update and reviewed the responsibilities of the Board. She noted that the Board has a very critical role. She explained the Board will interview each candidate and will then list the strengths and weaknesses of each. The Board will also have access to the survey results. Ms. Grinnan noted the time commitment and encouraged all Board members to attend all of the meetings. At this time, we are unsure of how many candidates there will be, however we are planning for five. Ms. Grinnan emphasized that every candidate is to be treated the same. Once all of the candidates have been interviewed, the Board will meet with the Chancellor. Ms. Grinnan shared some FOIA highlights and stated that it would be best to take minimal notes during each interview as a request can be made to review the notes.

Ms. Grinnan explained that we just learned the Chancellor wants to meet with the Board before the interviews start so he can discuss his expectations. This meeting will be held on October 5 at 3:00 p.m. at the Midlothian Campus.

7. LOCAL FUNDS BUDGET REPORT – Susan Grinnan

Ms. Grinnan presented the local funds budget ending August 31, 2023. She thoroughly reviewed each account and explained the expenditures.

8. LEARNING AND STUDENT SUCCESS REPORT – Shandrease Cushionberry & Suzanne Sherry

Ms. Suzanne Sherry, Library Director, highlighted some of the student-centered library services for the board members. Resources include online research databases, study spaces, Ask-A-Librarian, student jobs and library technology.

Ms. Shandrease Cushionberry, Coordinator of the Academic Resource Center (ARC), provided highlights of what is offered to students. The ARC provides tutoring support for Brightpoint students in a wide variety of subjects. She noted that tutoring is free (included in tuition) for all Brightpoint students and there is no limit to the number of tutoring sessions each semester. The ARC designs workshops each semester to provide students with an interactive experience to enhance their learning. These workshops are organized by topic and designed to meet the demands of community college students.

9. PRESIDENT’S REPORT – Van Wilson

Dr. Wilson announced that Ms. Biundo has resigned from her position of the VP of Institutional Advancement. She has had an immeasurable impact on students. Dr. Wilson will announce an interim in the next couple of days. He then provided the following report.

- Chancellor’s Retreat
 - Chancellor emphasized that we are 23 colleges, one system.
 - *This is our Time* was the retreat’s theme.
 - According to Chancellor Dore, there are three gaps that the VCCS must address: The educational gap, the technology gap, and the skills gap.
 - The Chancellor’s opening and closing remarks are posted on the VCCS.edu website.

- Upcoming Dates to Note:
 - Veteran's Day ceremony- November 10, 11:00 a.m. at Midlo Campus
 - A Flea In Her Ear – 11/10, 11/11, 11/12, 11/16, 11/17, 11/18, 11/19 - Lynn Theatre

- 2024 Legislative Agenda
 - Increasing Capacity Regionally
 - Build state-of-the-art career and technical programs and laboratory spaces.
 - Expand FastForward to keep pace with industry demands.
 - Establish career placement centers to serve every college.
 - Expand access to online learning for adults and high school students, creating faster high-quality educational pathways to in-demand jobs with little or no college debt.
 - Invest in marketing efforts statewide to promote the affordable educational opportunities available.
 - Make career coaches available at every public high school.
 - Providing Every High School Student with a Meaningful Postsecondary Credential
 - Blur the lines between the K–12 system and higher education institutions.
 - Funding What Works
 - Scale outcomes-based funding to sustain high-value, high-demand programs.

- Enrollment
 - Total enrollment numbers are on track to be similar to last year.
 - Modest increases in dual enrollment and online enrollment.
 - More of Brightpoint's students are under 25 years old and they are more likely to be enrolled in dual enrollment or online courses than the previous year.
 - Approximately three-quarters (3/4) of our enrollments are students 24 years and under, and one-quarter (1/4) are students 25 and older.
 - Compared to last year's annual enrollment, the three largest race/ethnic groups (i.e., White/Caucasian, Black/African American, Hispanic/Latinx) are enrolling for fall at similar rates as they did the previous year (plus or minus 2%).

September 21, 2023
Page 5

10. ADJOURNMENT – Kenneth Pritchett

The meeting adjourned at 5:00 p.m.

Respectfully submitted:

Van C. Wilson, Ed.D.
Interim Secretary of the Board
Interim President of the College

Kenneth Pritchett
Chair of the Brightpoint Board