

John Tyler Community College
Minutes of Board Meeting #281
September 9, 2021

The John Tyler Community College Board meeting convened at 3:00 p.m. on the Midlothian Campus, on Thursday, September 9, 2021.

Members Present:

Ms. Tammie Collins, Chair
Mr. Elliot Eliades
Ms. Linda Gholston
Ms. Michelle Johnson
Mr. Aubrey Lindsey
Mr. Kenneth Pritchett
Ms. Lorie Camp Southall
Ms. Zelda Tucker-Dugger
Dr. Joseph Tylus
Ms. Ann Williams
Ms. Christine Wilson
Dr. Lisa Winfield

Members Absent:

Mr. William Barnes
Dr. Deborah Marks
Mr. Douglas Smith

Staff Present:

Dr. Edward E. Raspiller, President
Ms. Kara Armstrong, Assistant to the President
Ms. Rachel Biundo, Vice President of Institutional Advancement
Dr. Bill Fiege, Vice President of Learning and Student Success
Ms. Susan Grinnan, Vice President of Administration
Dr. Larry Olanrewaju, Faculty Association Representative
Dr. Keri-Beth Pettengill, Director of Institutional Effectiveness
Ms. Fred Taylor, Director of Governmental and Administrative Services
Ms. Holly Walker, Public Relations Manager

1. CALL TO ORDER – Ms. Collins

The meeting was called to order at 3:08 p.m.

2. PUBLIC COMMENT – Ms. Collins

There was no public comment.

3. ADOPTION OF THE MINUTES– Ms. Collins (Tab 1)

A motion was made by Mr. Aubrey Lindsey, seconded by Ms. Ann Williams, that “THE BOARD APPROVE THE MINUTES OF MEETING NUMBER 280 DATED JUNE 10, 2021.” The motion passed unanimously.

4. COLLEGE GOALS 2021-2022 – Dr. Raspiller (Tab2)

Dr. Raspiller reminded the Board that there was a preliminary look at the institutional priorities at the June meeting. He explained they have been vetted by the Chancellor and the State Board. Dr. Raspiller drew particular attention to goals four and five. There was no further discussion.

A motion was made by Mr. Kenneth Pritchett, seconded by Dr. Lisa Winfield, that “THE BOARD APPROVE THE COLLEGE GOALS 2021-2022 AS PRESENTED.” The motion passed unanimously.

5. COLLEGE NAMING POLICY – Ms. Biundo (Tab 3)

Ms. Biundo gave an update on the college naming process and stated that the State Board approved the name selected for the college. She explained that the task force continues to work on building and street names. She noted that July 1, 2022 is the goal to have critical items updated with the new names. Ms. Biundo presented the College Naming Policy and reviewed the changes that were made. There were no revisions needed to the presented policy.

A motion was made by Ms. Ann Williams, seconded by Dr. Joseph Tylus, that “THE BOARD APPROVE THE COLLEGE NAMING POLICY AS PRESENTED.” The motion passed unanimously.

6. APPOINTMENT OF EVALUATION COMMITTEE – Ms. Collins

Ms. Collins stated there will be no action today for the appointment of the evaluation committee. She reminded the Board about the process and suggested having new members on the committee. There will be a vote at the next meeting to approve the evaluation committee.

Ms. Collins wanted to discuss changing the date of the November meeting as it was previously scheduled for Veteran's Day. She stated that she would like to move the meeting to November 4 and the Board agreed. She asked for a motion to amend the previously approved College Board meeting dates for 2021-2022.

A motion was made by Mr. Aubrey Lindsey, seconded by Ms. Chris Wilson, that "THE BOARD APPROVE THE AMMENDED COLLEGE BOARD MEETING DATES AS PRESENTED." The motion passed unanimously.

7. LOCAL FUNDS BUDGET UPDATE – Ms. Grinnan

Ms. Grinnan presented the local funds budget ending August 31, 2021. She thoroughly reviewed each account and explained the expenditures. Mr. Pritchett asked if Tyler received federal dollars and if so, how were they being used. Ms. Grinnan referred him to the Tyler website where there is a webpage dedicated to showing where the funds have gone.

8. LEARNING AND STUDENT SUCCESS REPORT – Dr. Fiege

Dr. Fiege commented that he was very excited to see so many students on campus. He then presented the Learning and Student Success report. He reviewed the career clusters that are being offered at the college. He reported that student success has increased each year and stated that the goal is to match the face to face baseline with the online numbers. He noted that there was a drop in the total number of students in 2020-2021. He discussed the high school partnerships and reported that over 3,000 high school students enroll in one course and 140 high school students enroll at full tuition. He noted that the department is currently working on direct pathways to Tyler. Dr. Fiege discussed instruction, explaining the multiple options for Fall 2021; in-person, online, Zoom, Hybrid and Hyflex. He noted that there are classes in a variety of sessions. Dr. Fiege stated there are many ways for students to become engaged, including Navigate, Help Hub, orientations, clubs and activities, transfer pathways, Military and Veterans Affairs, and connections to jobs.

9. PRESIDENT'S REPORT – Dr. Raspiller

Ms. Collins introduced Dr. Larry Olanrewaju, the new faculty representative. Dr. Olanrewaju is in his twelfth year as a professor of economics.

Dr. Raspiller stated that the college reopened on July 12 and under great leadership, the campus has been a COVID safe and very clean environment. He thanked everyone for their teamwork.

Dr. Raspiller reminded the Board about the strategic initiatives that were discussed at the previous meeting. He commented that it's been great to do them at the same time as we now know they dovetail together. He asked Dr. Pettengill to briefly review the Quality Enhancement Plan (QEP). The QEP is a college-wide initiative for student success. Ms. Pettengill explained the process and how a topic is chosen.

Dr. Raspiller explained that the legislative session is starting to come together and he will provide additional information at the November meeting. He noted that there are three focus areas between Tyler and the VCCS. There is an ask for more advisors, more support to expand the nursing programs, and support for a skilled trades center at Chester.

Dr. Raspiller stated that Founders' Day will be held October 1 via Zoom. He will speak on the state of the college at the event.

Lastly, Dr. Raspiller reported that the Virginia529 Board generates yearly fees and a percentage of those fees are used to cover operating expenses. He noted that they will start using the money to introduce people to Virginia529 who would not be able to access the funds.

10. ADJOURNMENT – Ms. Collins
The meeting adjourned at 4:37 p.m.

Respectfully submitted:

Edward E. Raspiller, Ed.D.
Secretary of the Board
President of the College

Ms. Tammie Collins
Chair of the JTCC Board