



UpGrade Application Form 2021-2022

Student's Name _____ JTCC ID Number _____
(Please print) Last First Middle I.

High School _____ High School Graduation Date _____ Birth Date _____

I have read the requirements for the UpGrade program and agree to follow JTCC policies and procedures. I give permission for JTCC and the high school to exchange academic and related data. I agree to seek approval from both the high school and college for any changes to the approved student course plan. I understand the challenges and benefits of this program and I understand that performance may impact future opportunities.

Student Signature: _____ Parent Signature: _____
Date: _____ Date: _____

School Counselor Recommendation: *Please complete all information, enclose required documents and sign this form. Recommend the certificate and/or one of the degrees.*

I have attached the student's signed UpGrade Course Plan(s) for the following program(s):

- Certificate in General Education A.S. Degree in General Studies A.S. Degree in Liberal Arts

Placement for English and Mathematics *(Please check any/all completed items.)*

ENGLISH	MATHEMATICS
<input type="checkbox"/> VPT Placement Recommendation of English 111	<input type="checkbox"/> VPT Math Placement Recommendation of MTH 157 or higher
<input type="checkbox"/> SAT Writing and Reading Combined score of 480	<input type="checkbox"/> SAT Math score of 530
<input type="checkbox"/> ACT English & Writing combined score of 18	<input type="checkbox"/> ACT Math score of 22
<input type="checkbox"/> PSAT Writing and Reading Combined score of 390	<input type="checkbox"/> PSAT Math score of 500
<input type="checkbox"/> AP English Language & Comp or English Literature & Comp with score of 3	<input type="checkbox"/> AP Calculus AB or BC with score of 3
<input type="checkbox"/> JTCC ENG 111 completed with a grade of C	<input type="checkbox"/> JTCC MTH Course (154 or higher) completed with grade of C Specify Course Number : _____

- I have attached copies of the student's scores on the SAT, ACT, PSAT and/or AP exams, as needed.
- I have previously sent copies of qualifying test scores for this student to the JTCC Dual Enrollment Office.

School Counselor's Name (please print) _____

E-mail Address _____ Telephone () _____

School Counselor Signature Date

High School Principal Signature Date

Please send UpGrade forms and documents in advance of appointments to John Tyler:

- Mail - UpGrade c/o Ms. Michelle Spencer, Associate Dean of Students
800 Charter Colony Parkway, Midlothian, VA 23114
- FAX - Ms. Michelle Spencer, Associate Dean of Students to (804) 594-1555
- Scan/E-mail – to Michelle Spencer at mspencer@jtcc.edu (Office of Dean of Students)

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