

Brightpoint Community College
Board Meeting Minutes
February 8, 2024

The Brightpoint Community College Board meeting convened at 3:00 p.m. on the Chester Campus, on Thursday, February 8, 2024.

Members Present:

Bill Barnes
Elliot Eliades
Linda Gholston
Morgan Ingram
Michelle Johnson
Bernard Lundy
Deborah Marks
Kenneth Pritchett
Douglas Smith
Joseph Tylus
Christine Wilson
Lisa Winfield

Members Absent:

Eldon Burton
Lorie Camp Southall

Staff Present:

Bill Fiege, President
Kara Armstrong, Assistant to the President
Mikell Brown, Interim Vice President for Learning & Student Success
Elizabeth Creamer, Vice President of Workforce Development & Credential Attainment, CCWA
Frances Davis, Faculty Association Representative
Susan Grinnan, Vice President of Administration
Christin Jones, Interim Deputy Director for the Office of Institutional Advancement
Chip Kramer, Director of Facilities & Safety
Keri-Beth Pettengill, Director of Institutional Effectiveness
Natolyn Quash, Associate Vice President of Financial Services
Ewa Reedy, Acting Coordinator Manufacturing & Logistics Programs
Fred Taylor, Director of Governmental & Administrative Services
Holly Walker, Director of Communications & Public Relations
Bridget Wilson, Dean of Nursing & Allied Health

1. CALL TO ORDER – Kenneth Pritchett

The meeting was called to order at 3:00 p.m.

2. PUBLIC COMMENT – Kenneth Pritchett

There was no public comment.

3. ADOPTION OF THE MINUTES – Kenneth Pritchett (Tab 1)

A motion was made by Dr. Marks, seconded by Ms. Johnson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED NOVEMBER 9, 2023 AS PRESENTED.” The motion passed unanimously.

A motion was made by Dr. Marks, seconded by Ms. Johnson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED NOVEMBER 14, 2023 AS PRESENTED.” The motion passed unanimously.

A motion was made by Dr. Marks, seconded by Ms. Johnson, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED NOVEMBER 20, 2023 AS PRESENTED.” The motion passed unanimously.

4. ACADEMIC PROGRAMS – Mikell Brown

Dr. Brown presented the new Pipefitting Career Studies Certificate for approval. This program prepares students for jobs as entry level pipefitters and will be offered at the Chester campus. This program will enhance the existing welding program curriculum and add another skillset to the program.

A motion was made by Mr. Eliades, seconded by Dr. Winfield, that “THE BOARD APPROVE THE PIPEFITTING, CSC AS PRESENTED.” The motion passed unanimously.

5. BOARD NOMINATING COMMITTEE REPORT – Kenneth Pritchett

Mr. Pritchett stated that the nominating committee selected Dr. Deboarah Marks as the Vice Chair.

A motion was made by Ms. Johnson, seconded by Mr. Lundy, that “THE BOARD VICE CHAIR NOMINATION DAS PRESENTED.” The motion passed unanimously.

6. COLLEGE BOARD SELF-EVALUTION SUMMARY REPORT – Keri – Beth Pettengill

Dr. Pettengill gave an overview of the College Board self-evaluation summary report. In summary, the top scores were given to the agenda and materials provided, stating that they are relevant and mission focused. The lower scores went to College Board member participation in college and VCCS events and activities. Dr. Fiege noted that going forward, a calendar of events will be provided in the meeting packets.

7. LOCAL FUNDS BUDGET – Susan Grinnan

Ms. Grinnan presented the local funds budget ending January 31, 2024. She thoroughly reviewed each account and explained the expenditures.

8. TOUR OF BEACON HALL – NURSING AND ALLIED HEALTH – Bridget Wilson

Dr. Wilson guided a tour of Beacon Hall for board members and staff.

9. PRESENTATION OF HEALTHCARE PROGRAMS – Bridget Wilson & Ewa Reedy

Dr. Wilson gave an overview of the programs offered and reviewed the program report. She shared data for the RN-NCLEX four-year pass rate reporting that in 2023, the pass rate was 96.84%. She gave a RN academic update stating the current enrollment for Spring 2024 is 289. Applications are now open for the LPN to RN Bridge program and classes begin in the summer. Dr. Wilson reported that the Practical Nursing program that began last year has a 100% pass rate and current enrollment for Spring 2024 is 21.

Ms. Reedy reviewed the healthcare certification programs offered by CCWA and noted that the Pharmacy Technician program is coming soon. She stated that CCWA and VCU Health have a partnership that began in August 2021. Observation started in January 2023 and there was a total of 34 student that participated. The externship started in January 2023 and there are currently 18 students enrolled in the 40-hour externship. There has been a growth of partnerships with VCU Health, VA Cardiology, VA Physicians for Women, Daily Planet Health Services, and AnyLab (Phlebotomy Technician). Ms. Reedy reported that CCWA will be partnering with Fresh Start for an In-House Nurse Aide program. CCWA is currently working on the application approval with the VA Board of Nursing.

10. COMMUNITY VISITS - Bill Fiege

Dr. Fiege explained that he would like to spend either a half day or full day in each locality and is asking for the Board to work with both him and Ms. Armstrong to help set up a day in each service area. He wants to use this opportunity to learn more and to show what Brightpoint has to offer. Ms. Armstrong will reach out in the next week or so to start setting up meetings to discuss what each Board member feels will be appropriate and who Dr. Fiege should meet with.

11. PRESIDENT'S REPORT – Bill Fiege

Dr. Fiege provided the following report.

- Dr. Fiege explained that we are working on an organization plan to have continuity of operations and give us the best opportunity for long-term success. We will have a VP of Academic Affairs and VP of Student Affairs. We will also have an Executive Director of the Foundation.
- Dr. Fiege stated that we will be using SNAP 50/50 grant funds to hire a Community Connections Coordinator to support work with the food pantry, mental health counseling, childcare, and transportation.
- Dr. Fiege stated that a survey will go out to faculty and staff requesting them to share an idea that supports the work we do or improves a process or policy that currently creates barriers. He explained that additional feedback is welcomed and along with other data received, a plan will be developed moving into 2024-2025.
- The Office of the President will be sending a sign up for faculty and staff to meet with Dr. Fiege during the spring term. The meetings are called “Fiege Time” and it will be to talk about things happening at the college and create opportunities for people to get to know one another.
- Legislative Agenda
 - Seeking \$198M for VCCS to build capacity in high demand/high wage occupations. For Brightpoint, this would bring us approximately \$16M.
 - Desire to have career coaches in all high schools.
 - Goal to have more career counseling staff.
 - Review of workforce FTE funding. *Only funding comes from state on credit side but not workforce*
 - Dr. Fiege and Mr. Taylor have visited with many of our delegation.
 - Dr. Fiege and Ms. Walker took students earlier this week to visit our delegation and will return on the 14th to visit the rest of our delegation.

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- Talent Pathways Initiative thru GO Virginia- Reviewing needs in pharmaceutical and IT spaces.
- Tech Hub Designation- Region is seeking to be the Tech Hub for pharmaceutical manufacturing.
- We are signing a lease to have over 4,000 sqft of space at Civica.
- Have a classroom in the Petersburg Resource Center.
- A Mobile Lab as been purchased to travel within our service region to provide MT1 and other workforce training.
- CCWA Enrollment is up and credit enrollment is about even to last year's numbers.
- Nursing Pinning and Graduation will be May 13 at Virginia State University.
- Inauguration will be held on October 18.

12. MEETING ADJOURNMENT – Kenneth Pritchett

The meeting adjourned at 4:25 p.m.

Respectfully submitted:

William C. Fiege, Ph.D.
Secretary of the Board
President of the College

Kenneth Pritchett
Chair of the Brightpoint Board