

**Brightpoint Community College
Board Meeting Minutes
September 12, 2024**

The Brightpoint Community College Board meeting convened at 3:00 p.m. on the Chester Campus, on Thursday, September 12, 2024.

Members Present:

Elliot Eliades
Linda Gholston
Bernard Lundy
Deborah Marks
Kenneth Pritchett
Danielle Claiborne-Roache
Douglas Smith
Joseph Tylus
Christine Wilson

Members Absent:

Eldon Burton
Morgan Ingram
Michelle Johnson
Lorie Camp Southall
Lisa Winfield

Guests Present:

Kaitlin Gambrell, Brightpoint Community College Student
Shamika Winston, Brightpoint Community College Student

Staff Present:

Bill Fiege, President
Kara Armstrong, Assistant to the President
Frances Davis, Faculty Association Representative
Jean Hale, Executive Director, Brightpoint Community College Foundation
Sandra Kirkland, Dean of Students
Dana Newcomer, Associate Vice President, Sector Strategies and Programs, CCWA
Keri-Beth Pettengill, Director, Institutional Effectiveness
Natolyn Quash, Vice President, Finance and Administration
Fred Taylor, Director, Governmental and Administrative Services
Holly Walker, Director, Communications and Public Relations

1. CALL TO ORDER – Christine Wilson

The meeting was called to order at 3:00 p.m.

2. PUBLIC COMMENT – Christine Wilson

There was no public comment.

3. Welcome and Introductions – Christine Wilson

Ms. Wilson introduced Ms. Danielle Claiborne Roache, our new Board member from Prince George County.

4. ADOPTION OF THE MINUTES – Christine Wilson (Tab 1)

A motion was made by Dr. Marks, seconded by Mr. Pritchett, that “THE BOARD APPROVE THE MINUTES OF MEETING DATED June 13, 2024 AS PRESENTED.” The motion passed unanimously.

5. STUDENT SPOTLIGHT

Dr. Fiege introduced Ms. Shamika Winston and Ms. Kaitlin Gambrell, our two student spotlight speakers.

Ms. Winston is a single mother of three. She has been enrolled in Pre-Social Work program since August 2023. She shared that she hasn’t always had a great support system and wanted to quit but she then utilized her resources. The college introduced her to Ms. Katrina Bailey, who introduced her to the College Attainment for Parent Students (CAPS) program. This program provides financial support and mentoring for single parents. Once Ms. Winston was selected into the program, Ms. Bailey has become her support system. Ms. Bailey and the CAPS program has changed her life and the resources have been impactful and beneficial in many ways. Ms. Winston feels more people need to be introduced to the CAPS program.

Ms. Gambrell is in her third semester in the Nursing program. She will graduate in May. Ms. Gambrell shared that she is a mother and it was important for her to find a program that was flexible. The nursing program offers hybrid classes, giving her the flexibility that she needed. She explained that the Nursing program and the college vision aligned with her goals. She shared that the college and the professors have provided her with many resources. Ms. Gambrell is currently doing an externship as a tech and she has the option to remain there after graduating or go elsewhere.

6. POLICY 19.11 STUDENT CODE OF CONDUCT – Sandra Kirkland

Ms. Kirkland presented Policy 19.11 Student Code of Conduct and addendum for review and approval. She reviewed and explained that the language in the updated policy is stronger than what was in the original policy.

A motion was made by Mr. Eliades, seconded by Dr. Marks, that “THE BOARD APPROVE POLICY 19.11 STUDENT CODE OF CONDUCT AS PRESENTED.” The motion passed unanimously.

7. VCCS STRATEGIC PLAN/COLLEGE GOALS AND PRIORITIES- Keri-Beth Pettengill / Bill Fiege

Dr. Fiege stated that the VCCS Strategic Plan, Accelerate Opportunity, was recently approved by the VCCS.

Dr. Pettengill presented and gave an overview of the colleges strategic plan “Brightpoint trailblazing Opportunities 2030” and explained that direct feedback was given from the college community. The Board will approve the finalized plan at the November meeting.

8. CHANCELLOR’S PRIORITIES – Bill Fiege

Dr. Fiege discussed the following Chancellor’s priorities:

- Strategic Plan Support
- Advocacy for More Funding
- Developing One System

9. COLLEGE BOARD POLICY MANUAL REVIEW- Christine Wilson / Bill Fiege

Dr. Fiege presented the current College Board Policy Manual and stated that the policy needs to be cleaned up. He explained that the State Board of Community Colleges is the policy maker and our local board is an advisory board. Dr. Fiege asked that the Board review the current manual and to send any updates to Ms. Armstrong by October 1. The manual will be discussed and approved at the November meeting.

Dr. Fiege reviewed the FOIA modifications and highlighted the remote participation modification.

10. LOCAL FUNDS BUDGET – Natolyn Quash

Ms. Quash presented the local funds budget ending August 31, 2024. She thoroughly reviewed each account and explained the expenditures.

11. DAY IN PLANNING - Bill Fiege

Dr. Fiege announced that he would like to reach back out to the Board to discuss what might be appropriate and continue setting up “Day In” visits. If there are any

events or festivals that Board members know of, please let us know. Dr. Fiege noted that our recruitment team may be able to set up a table at such events.

12. INAUGURATION EVENTS – Holly Walker

Ms. Walker stated that on October 18 at 10:30 a.m., we will be celebrating Dr. Fiege's inauguration as the 8th president of Brightpoint Community College. She explained that we wanted to have a series of events for various audiences around the inauguration including a retiree luncheon hosted by the Foundation office; the Unity Project, an interactive, community art installation; Brightpoint Connect, an event for students previously referred to as the block party; and the Good for Business Workforce Reception on October 17 that the Board is invited to. She noted to please RSVP. The college will also hold a Fall Fest on October 25. This is a family, fun event that will be held at the Midlothian Campus.

13. OTHER UPCOMING EVENTS – Bill Fiege

Dr. Fiege discussed additional upcoming events at the college. On November 11 at 11:00 a.m. we have the Veterans Day Celebration. This event will take place at the Chester Campus.

The next Board meeting is scheduled for November 14 at the Midlothian Campus. Dr. Fiege noted that there is a theatre performance at 7:00 p.m. that same evening. If any Board Members would like to attend, please let Ms. Armstrong know so we can purchase tickets for the performance and plan dinner.

14. PROGRAM SPOTLIGHT – PHARMACEUTICAL MANUFACTURING – Cornelia Kavungo-Johnson / Bruce Peterson

Tour of Pharmaceutical Lab

15. ADJOURNMENT – Christine Wilson

Respectfully submitted:

William C. Fiege, Ph.D.
Secretary of the Board
President of the College

Christine Wilson
Chair of the Brightpoint Board