Credit for Prior Learning Procedures

Credits Earned in Non-Traditional Education/Training Programs

Military-Related Experiences

Credit will be granted for military service school courses and skills if the awarding of credit is recommended in the current edition of the American Council on Education publication, *A Guide to the Evaluation of Educational Experiences in the Armed Services* and approved by the academic dean of the student's chosen curriculum. The following information must be obtained:

a. Full and correct title of course;
b. Location of training;
c. Length of course in weeks;
d. Exact dates of attendance; and
e. Branch of Service that gave the course.

Upon admission to the college, active-duty service members and veterans may request official transcripts of their service-connected course work through the Joint Services Transcript (JST) repository available to those who served in the Army, Navy, Marines and Coast Guard. Those who served in the Air Force will need to obtain transcripts through the Community College of the Air Force. In accordance with the guidelines set forth by the American Council on Education, as well as the recommendations of the appropriate division dean, credit will be awarded for course work and occupations that are applicable to the curriculum. Transcripts may be obtained through the Joint Services Transcript website.

Military service courses and skills should be equivalent to Brightpoint courses and will be used as the student's program determines. Military service credit in occupational-technical areas that is ten or more years old and is to be applied toward graduation in the occupational-technical area must be approved by the appropriate academic dean. Students who have completed basic training, regardless of the date of military experience,

may receive 2 PED elective credits if applicable to their program.

Community College of the Air Force:
Air Force personnel, both active and veteran, must submit a CCAF (Community College of the Air Force) transcript. Transcripts may be obtained from CCAF/RRR, 130 West Maxwell Blvd., Maxwell Air Force Base, AL 36112-6613. CCAF will not accept fax requests for transcripts.

Criminal Justice Academies

Virginia Department of Criminal Justice Service (DCJS) Academies

Brightpoint will grant credit for the completion of training programs certified by the Virginia Department of Criminal Justice Services. Graduates shall provide their official transcripts from the Department of Criminal Justice Services or the training academy in which the training was conducted to certify successful completion. Credits will be awarded as follows:

Law Enforcement Officer (Training completed after 2003)

- ADJ 100, 3 credits
- ADJ 133, 3 credits
- ADJ 160, 3 credits
- ADJ 211, 3 credits
- ADJ 212, 3 credits
- ADJ 236, 3 credits
- PED Elective, 2 credits

Total: 20 credits

Corrections Officer/Jailer/Sheriff (Training completed after 2007)

- ADJ 100, 3 credits
- ADJ 211, 3 credits
- ADJ 241, 3 credits
- PED Elective, 2 credits

Total: 11 credits

Virginia State Police Academy

- ADJ 100, 3 credits
- ADJ 133, 3 credits
- ADJ 160, 3 credits
- ADJ 211, 3 credits

- ADJ 212, 3 credits
- ADJ 236, 3 credits
- ADJ Elective, 3 credits
- PED Elective, 2 credits

Total: 23 credits

Air Conditioning

Credit will be granted for the following NCCER certifications:
- HVAC 1, AIR 121 (3 cr.)
- HVAC 2, AIR 122 (3 cr.)

Autodesk Certificates

Credit will be granted for the following Autodesk industry certifications:

AutoCAD Auto Desk:
- CAD 151, (3 credits); option: CAD 201
- CAD 202, (3 credits)

Revit Auto Desk:
- ARC 221 (3 credits)
- ARC 222 (3 credits)

Inventor Auto Desk:
- CAD 241 (3 credits)
- CAD 242 (3 credits)

Early Childhood

Child Development Associate Credential

Credit will be granted for completion of the Child Development Associate (CDA) Credential. Students should submit an official CDA certificate to Admissions and Records. Credits will be awarded as follows:
- CHD 145 (3 credits)
- EDU 235 (3 credits)

Other CHD coursework may be substituted at the discretion of the program chair.

Early Childhood Care Certification

Credit will be granted for a minimum score of 75% on the National Occupational Competency Testing Institute (NOCTI) Early Childhood

Education and Care examinations. Students should submit an official NOCTI College Credit Recommendation Report to the Admissions and Records office. Credits will be awarded as follows:

- EDU 235 (3 credits) for the NOCTI Early Childhood Education and Care – Basic Assessment (4016)
- CHD 145 (3 credits) for the NOCTI Early Childhood Education and Care - Advanced Assessment (4017)

Other CHD courses may be substituted at the discretion of the program chair. In order to receive this credit, a student must enroll in the Early Childhood Development Program at Brightpoint within three years of taking the NOCTI assessment.

VA Early Childhood Foundation (VECF) Fast Track Certificate

- CHD 120, 3 credits

Electricity

Students with NCCER Electrical Level 1 certification will receive credit for the following:

- ELE 150 (4 cr.)
- ELE 133 (3 cr.)

Students with NJAT/IBEW certification will receive credit for the following:

- ELE 131, 3 credits
- ELE 133, 3 credits
- ELE 137, 3 credits
- ELE 138, 3 credits
- ELE 150, 4 credits
- ELE 156, 3 credits
- ELE 159, 3 credits
- ELE 239, 3 credits
- SAF 130, 1 credit

Total: 26 credits

Students with a Virginia Department of Professional and Occupational Regulation (DPOR) Tradesman Electrical License at the Journeyman or Master level are eligible to receive the following credits toward the Electrical Engineering Technology Associate of Applied Science (AAS) degree:

- ELE 110, 3 credits

- ELE 127, 3 credits
- ELE 131, 3 credits
- ELE 133, 3 credits
- ELE 137, 3 credits
- ELE 138, 3 credits
- ELE 150, 4 credits
- ELE 151, 3 credits
- ELE 159, 3 credits
- Restricted Technical Electives, 6 credits
- SAF 130, 1 credit

Total: 35 credits

Health Services Experiences

Emergency Medical Technician Certification

Evidence of current certification, such as the EMT certification card, must be presented to the Admissions and Records office to receive the following:

EMT - Virginia or National:

- EMS 111, 7 credits
- EMS 120, 1 credit

Total: 8 credits

EMT - Intermediate or Advanced, Virginia or National:

- EMS 111, 7 credits
- EMS 120, 1 credit
- EMS 123, 1 credit
- EMS 170, 1 credit
- EMS 180, 1 credit
- EMS 181, 1 credit
- EMS 182, 1 credit
- EMS 183, 2 credits
- EMS 184, 1 credit
- EMS 185, 2 credits
- EMS 186, 1 credit

Total: 18 credits

National Registry Paramedic:

- EMS 111, 7 credits

- EMS 120, 1 credit
- EMS 123, 1 credit
- EMS 170, 1 credit
- EMS 180, 1 credit
- EMS 181, 1 credit
- EMS 182, 1 credit
- EMS 183, 2 credits
- EMS 184, 1 credit
- EMS 185, 2 credits
- EMS 186, 1 credit
- EMS 210, 1 credit
- EMS 212, 1 credit
- EMS 216, 1 credit
- EMS 221, 3 credits
- EMS 222, 1 credit
- EMS 223, 3 credits
- EMS 224, 1 credit
- EMS 241, 1 credit
- EMS 225, 5 credits
- EMS 226, 2 credits
- EMS 246, 2 credits
- EMS 249, 2 credits

Total: 42 credits

First Aid and CPR Certification

Evidence of current certification, such as a First Aid or CPR card, must be presented to the Admissions and Records office to receive the following:

First Aid and CPR Cards:
- HLT 106, 2 credits

CPR Card:
- HLT 105, 1 credit

First Aid Card:
- HLT Elective, 1 credit

CPR for Healthcare Providers and First Aid Cards:
- HLT 100, 2 credits

CPR and AED Defibrillator Cards:
- HLT 105, 1 credit
- HLT Elective, 1 credit

Online CPR/First Aid cards/documentation are not accepted at Brightpoint Community College.

Certified Nurse Aide (CNA)

Students who present their CNA certification to the Admissions and Records office will receive the following:

- HCT 101, 3 credits
- HCT 102, 4 credits

IT Industry Certification

Credit will be granted for the following IT industry certifications, if current and valid:

- AWS Certified Solutions Architect Certification: ITN 254, 4 credits
- AWS Cloud Practitioner Certification: ITN 257, 3 credits
- AWS Security Specialty Certification: ITN 295, 3 credits
- Certified Ethical Hacker Certification: ITN 261, 3 credits
- Certiport IC3 Digital Literacy Certification: ITE 152, 3 credits
- Cisco Certified CyberOps Assoc. Certification: ITN 262, 4 credits
- CompTIA A+ Certification: ITE 221, 3 credits
- CompTIA Cloud+ Certification: ITN 257, 3 credits
- CompTIA IT Fundamentals Certification: ITE 221, 3 credits
- CompTIA Linux+ Certification: ITN 170, 3 credits
- CompTIA Network+ Certification: ITN 101, 3 credits
- CompTIA Security + Certification: ITN 260, 3 credits
- MCSE Certification: ITN 111, 3 credits
- PCAP Certified Associate Python: ITP 150, 3 credits

Cisco Certified Network Associate Exam:

- CCNA: ITN 154 (4 credits), ITN 155 (4 credits), ITN 156 (4 credits)

Machine Technology

Students in the Precision Machining Technology Certificate Program or the Computer Numerical Control Program who present evidence of NIMS Certification will receive credit as outlined below:

- Measurement, Materials & Safety: MAC 161

- Job Planning, Benchwork & Layout AND Turning I (Between Centers):

MAC 162

- Turning I (Chucking) AND Milling I: MAC 163
- Milling I AND Grinding I: MAC 164
- CNC Turning (Lathe) Operations AND/OR CNC Mill Operations:
  - MAC 121
  - MAC 122
  - MAC 123

Pharmaceutical

Students in the Pharmaceutical Manufacturing program may present the Pharma MT1 certification to receive credit for the following:

- BIO 165, 2 credits
- IND 101, 3 credits

Project Management

Students who complete the Certified Associate in Project Management (CAPM) or the Project Management (PMP) Prep Course may present the certification to receive the following:

- BUS 295, CAPM/PMP Exam Prep, 3 credits

Safety

Evidence of current Occupational Safety and Health Administration (OSHA) 10-Hour General Safety certification can be presented to the Admissions and Records office to receive credit for SAF 130 (1 credit).

Technical Studies

Students in the Technical Studies Program who present evidence of related prior work experience and/or training to their program advisor and academic dean may be eligible for credit in IND 197 and/or IND 297. Upon the presentation of the approved IND 197 and IND 297 Work-Based Learning Application for Credit Earned form to the Admissions and Records office, a student will be awarded the designated number of credits (not to exceed 9 credits) in IND 197 and/or IND 297.

Web Design

Students who successfully complete the Google User Experience (UX) Design Certificate and present their Credly transcript showing completion of the course to
the Office of Admissions and Records will be awarded credit for the following:

- ART 264, Interactive Design II (3 credits)

Students who successfully complete the following 4 courses in the Google Automation with Python Certification program and present evidence to the Office of Admissions and Records will receive credit for ITP 150 Introduction to Python (3 credits):

- Course 1: Crash Course in Python (32 hrs.)
- Course 2: Using Python to Interact with the Operating System (42 hrs.)
- Course 4: Troubleshooting and Debugging Techniques (24 hrs.)
- Course 6: Automating Real-World Tasks with Python (24 hrs.)

Life Experience Credit

Students who believe that their previous educational studies, training programs or work experiences may be equivalent to the content of college courses should contact their faculty advisors, or the Help Hub. Only credit-by-exam courses administered by Brightpoint can be used to satisfy course requirements. Credit-by-exam courses from other institutions are not transferable.

Students who wish to request credit for life experiences will be referred to an applicable faculty member to see if they are eligible for experiential learning credits. If approved, the student will register for SDV 198 (Portfolio Development). The SDV 198 instructor will work with the student to develop a portfolio.