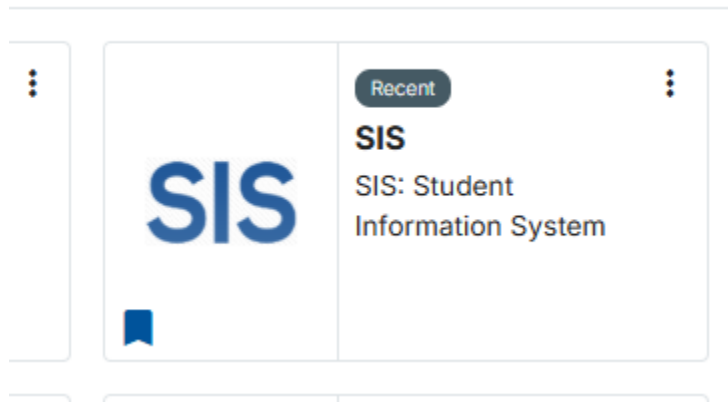E-Form Upload Instructions

Student Instructions:

1. Log in to the eForm through your MyBrightpoint portal.
2. Fill out the information on the form to the best of your knowledge.
3. Upload any necessary documents.
4. Click the blue "Submit" button at the bottom of the page when finished.

E-Form Upload Instructions

Profile
Welcome,

Brightpoint
COMMUNITY COLLEGE

EmplID: 5438639   Username: jaq209

⚙ Update Info, Switch College

Action Items & Messages
⚠ *Holds*   *0*
❗ *To Do Items*   *0*
💬 *Messages*   *0*

All caught up!

Tuition & Payments
Residency:
Account Balance: **$0.00**

Account Details   Pay My Bill ↗

Account, Pay Bill, Payment Plans, Refunds

Class Enrollment
🎓 2025 Summer: Not eligible to enroll
Apply to Brightpoint now!

Search & Enroll, Class Schedule, Exams

Navigate
Brightpoint

↗ Advising, Enroll, Planning

Financial Aid

No Financial Aid

Academic Records & Progress
★ Cumulative GPA: **N/A**
⚥ Major: **No Major Assigned**
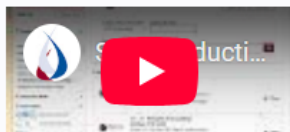
Grades, History, Transcripts, Degree Progress, Graduation

Resources
How to navigate SIS

Forms

myVCCS ↗

Help & FAQs ↗

Find links to Bookstore, Canvas, Gmail/Drive, and more on myVCCS

E-Form Upload Instructions

eForms

Financial Aid eForms

High School eForms

Student Records eForms

Landing Page

Financial Aid eForms

Upload Documents eForm

E-Form Upload Instructions
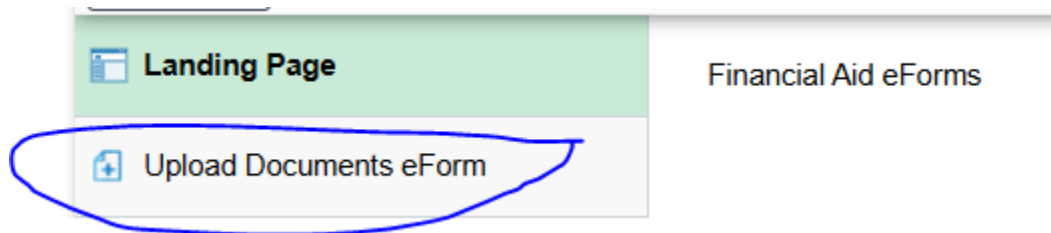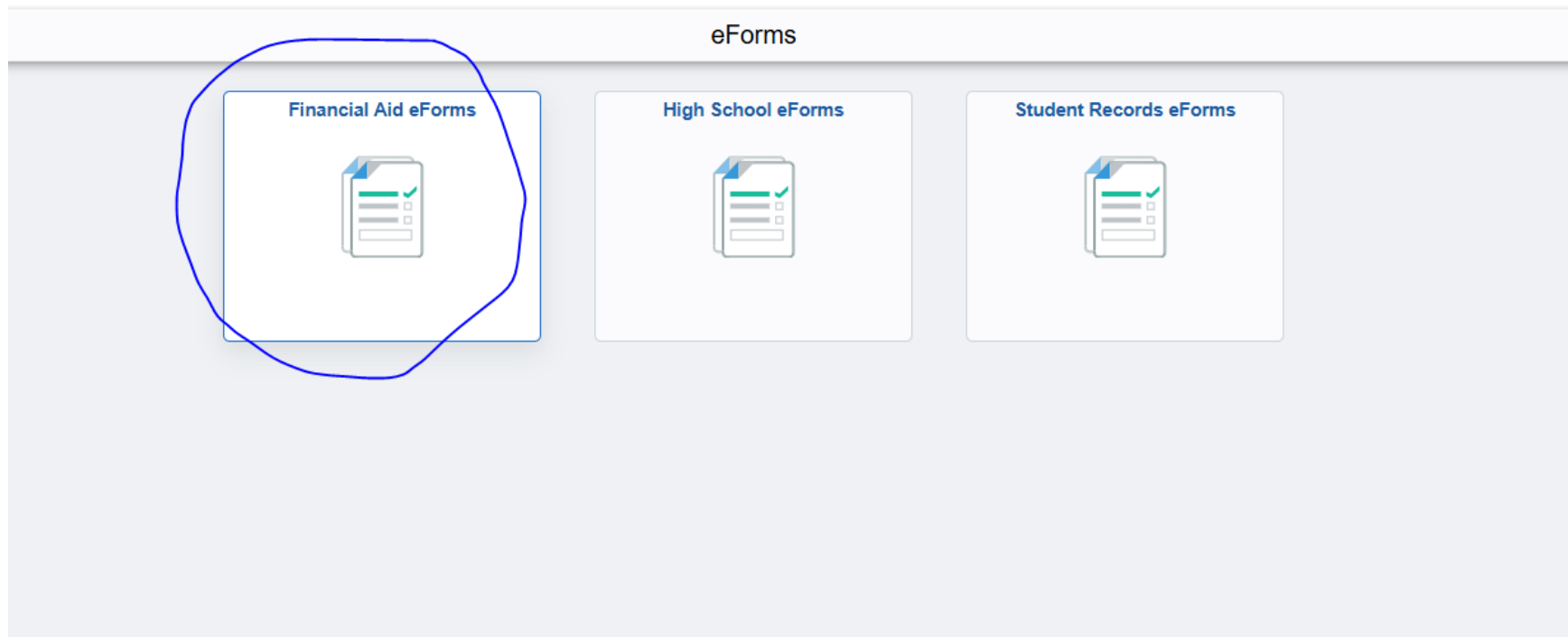
Upload documents to this eForm to complete your Financial Aid request. When finished, click the blue "Submit" button at the bottom of the page.

Personal Information

Please review the information below. If anything is incorrect, complete the **Student Data Change eForm** located here.

Empl ID   Last Name

First Name   City   Richmond

Address   Zip

State   VA

Phone   804/796-4000   Email Address   @email.vccs.edu

College Information

*Academic Institution [▼]

File Attachments

To upload documents, click the "Upload" button below. Then, select "My Device" to select documents from your computer, laptop, tablet, or cell phone. Click "Upload" and then "Done" to add the documents to your eForm. Click the "Add" button below to add more documents. Click the "Delete" button to delete documents.

Please type in a short description of your document(s) in the Description box.

1 row

	Attachment Required	Upload	Description ◇	Description ◇	Instructions ◇	File Name ◇	Delete
1	❗	Upload	Documents	Documents	Accepted Document Upload Types: .TIF, .TIFF, .PDF, .JPG, .JPEG, .PNG		Delete

Add

Example of email when form has been received:

E-Form Upload Instructions

Mon 6/30/2025 4:02 PM

N

no-reply@email.vccs.edu

Documents Received

To   undisclosed-recipients@-.vccs.edu

Hello,

The 344895 - Document Request eForm and documents that you submitted were received and will be reviewed by the Financial Aid Office. Please check your student email for updates.

To view this form, click the link below:

https://ps-sis.vccs.edu/psp/s92prod/EMPLOYEE/SA/c/G3FRAME.G3SEARCH_FL.GBL?Page=G3SEARCH_FL&Action=U&G3FORM_ID=344895&G3FORM_TASK=VWS