



2025-2026

Brightpoint Community College Student Government Association Application

Please [email your application](#) or submit a printed copy of your completed application to the Office of Student Activities:

[Chester Campus](#)
13101 Jefferson Davis Highway
Chester, VA, 23831
Nicholas Center, Room N122

[Midlothian Campus](#)
800 Charter Parkway
Midlothian, VA, 23114
Hamel Hall, Room H103

2025-2026 SGA Election Timeline

- **February 11:** Office of Student Activities will begin accepting SGA Candidate Applications
- **February 23:** Application submission deadline*

**Please keep in mind: faculty recommendations will be emailed to verify their statements.*

- **February 24 – March 3:** Zoom interviews*

** Candidates should know availability for meeting times before submitting their applications.*

- **March 11 – 16:** In-person interviews
- **March 18:** Applicants will be notified of the final decision
- **March 20:** Winners announced to the student body

Winners will be announced via Brightpoint social media channels and in an email to faculty, staff, and students.

Student Club Council Campaign Guidelines

- Interviews will begin after approval of SGA Candidate Application.
- A candidate must be a current Brightpoint student in good standing with an established GPA at the college.
- A candidate running for a Brightpoint Student Government Association Leadership Position must conduct themselves in a professional manner at all times and abide by Brightpoint's Code of Conduct.
- Failure to maintain professional conduct and Brightpoint's Code of Conduct will be grounds for disqualification as determined by the Office of Student Activities.

Please note: The Student Government Association will represent the entire student body, including the Midlothian Campus, the Chester Campus, and the Nursing Education Center.

Sign below to confirm your agreement with the following statement:

I have read and understand the Campaign Guidelines and agree to abide by these rules.

Candidate Printed Name:

Candidate Signature:

Student Club Council Election

I, _____, request to be considered as a candidate for one of the leadership positions below in the Student Government Association for the 2024-2025 academic year. Please rank the positions 1-4, with 1 as your first choice.

President

Vice President

Secretary

Treasurer

I have enclosed the items below:

- Completed Application
- Faculty Member Recommendation

Personal Information

Name:

Student ID Number:

VCCS Email:

Program:

Phone Number:

GPA:

Polo Size:

Shirt Size:

Signature:

IMPORTANT: You must turn in a completed application and a letter of recommendation from a Brightpoint faculty or staff member to Student Activities.

Faculty Recommendation for Student Government Association Leader

I, endorse

to be nominated as a candidate for a Brightpoint Student Government Association Leadership Position.

Comments:

Faculty Name (Print):

Faculty Title:

Faculty Signature:

Student Government Association Leadership Committee

Job Descriptions

As an officer of the SGA, you may be required to attend school events, such as New Student Orientation or Open House, as requested.

In accordance with Article III, Section 1 of the Brightpoint Community College Student Government Association Constitution, the following are job descriptions for each position:

President

The SGA President shall have the following duties:

- To call and preside over all meetings of the Student Government Association
- To uphold and execute the constitution
- To serve as a liaison to the college and the student body as official representative of the SGA
- Liaison to the Student Activities Coordinator
- Stay informed on meetings when student affairs are under consideration as it is communicated with the Student Body
- To vote when a tiebreaking vote is required

Vice President

The SGA Vice President shall have the following duties:

- To execute the duties of the President in their absence
- Fill-in for the Secretary in their absence
- Assist the Secretary with preparing the meeting agenda
- Work with the President and Treasurer to review the budget
- Work with the Student Activities Coordinator to proof and edit student club flyers and media
- Monitor Social Media pages created by student clubs
- Has a voting right when not fulfilling the duties of the President

Secretary

The SGA Secretary shall have the following duties:

- Record and publish the minutes from all Student Government Association Senate meetings
- Record minutes of all Senate meetings
- Take attendance at all Senate meetings
- Assist with maintaining all SGA and student club files and documents

- Maintain accurate contact information on SGA members, faculty advisors, and student clubs
- Keep the student body informed of events, fundraisers, and service projects
- Has a voting right in the SGA.

Treasurer

The SGA Treasurer shall have the following duties:

- Oversees SGA expenses and revenues in conjunction with Students Activities Coordinator
- Maintain an accurate and detailed financial record in a spreadsheet or flash drive of all SGA expenses and club expenses
- Communicate with the Senate on the balance available for club use
- Fill-in for the Secretary in his/her absence in the event the President is also absent
- Has a voting right in the SGA