

John Tyler Community College
Minutes of Board Meeting #272
February 14, 2019

The John Tyler Community College Board meeting convened at 3:00 p.m. on the Midlothian Campus, on Thursday, February 14, 2019.

Members Present:

- Ms. Tammie Collins, Vice Chair
- Ms. Linda Hyslop
- Ms. Bekki Morris
- Mr. Kenneth Pritchett
- Mr. Douglas Smith
- Ms. Zelda Tucker – Dugger
- Dr. Joseph Tylus
- Ms. Christine Wilson
- Dr. Mary W. Wilson

Members Absent:

- Mr. William Barnes, Chair
- Mr. Greg Cuffey
- Ms. Tracey Gilchrist
- Ms. Michelle Johnson
- Mr. Aubrey Lindsey
- Ms. Ann Williams

Staff Present:

- Dr. Edward E. Raspiller, President
- Ms. Rachel Biundo, Vice President of Institutional Advancement
- Ms. Kara Carter, Administrative Assistant to the President
- Ms. Elizabeth Creamer, Vice President Workforce Development and Credential Attainment, CCWA
- Mr. Peter Eliades, JTCC Foundation Board Member
- Dr. Bill Fiege, Vice President of Learning and Student Success
- Ms. Susan Grinnan, Vice President of Administration
- Ms. Brenda Miller, Faculty Association Representative
- Dr. Keri-Beth Pettengill, Executive Director, Office of Institutional Effectiveness
- Ms. Natolyn Quash, Associate Vice President of Financial Services
- Mr. Fred Taylor, Director of Governmental and Administrative Services
- Ms. Jessica Will, Director of Development, JTCC Foundation

1. CALL TO ORDER – Ms. Collins

The meeting was called to order at 3:00 p.m.

2. PUBLIC COMMENT – Ms. Collins

There was no public comment.

3. JTCC FOUNDATION CAMPAIGN UPDATE – Mr. Eliades

Dr. Raspiller reminded the board of the JTCC Foundation's major gifts campaign which is still currently in its quiet phase. He explained that steps are being taken to move more broadly with the campaign. Dr. Raspiller then introduced Mr. Peter Eliades. Mr. Eliades stated that he has been a part of the JTCC Foundation Board for many years. He explained that the campaign was the first ever of its kind. He asked that the College Board consider a gift to the campaign. He is hoping for 100 percent participation. He announced that the Foundation is getting close to their goal of \$3 million. The Foundation's soft goal is for full participation by Commencement, even if it is only a filled out pledge card.

4. ADOPTION OF THE MINUTES– Ms. Collins (Tab 1)

A motion was made by Dr, Wilson, seconded by Mr. Pritchett, that "THE BOARD APPROVE THE MINUTES OF MEETING NUMBER 271, DATED NOVEMBER 8, 2018." The motion passed unanimously.

5. ACADEMIC PROGRAMS – Dr. Fiege (Tab 2)

Dr. Fiege stated that there are several programs that will be presented today. He is asking that the board approve two new programs and discontinue nine programs. Dr. Fiege presented the following new programs for approval:

- *Teacher Education Secondary Mathematics Specialization, AS:*
The program is specifically designed for students who plan to transfer into a math major at most four-year colleges and plan to teach mathematics at the secondary level.
- *Career and Technical Education Teacher Preparation, CSC:*
This is a cohort-based program that offers provisionally hired career and technical teachers with coursework required from the Virginia Department of Education (VDOE.) The presented document notes that JTCC's ten

constituent public school systems have identified a critical teacher shortage in the area of Career and Technical Education (CTE.) This shortage coincides with plan for increasing the amount of CTE instruction at the high school level throughout the region. The proposed CSC in Career and Technical Education Teacher Preparation is part of a Proposed Regional Work Process – Career and Technical Education.

Dr. Fiege presented the following programs to be discontinued and explained that SCHEV approved stand- alone programs to replace each specialization. All students in the current specializations will be able to complete the programs as the courses will still be offered. Students will be advised to change to the new specializations.

- *General Studies, Pre-BSN Specialization AS*
- *General Studies, Computer Science Specialization AS*
- *General Studies, Mass Communications Specialization AS*
- *General Studies, Science Specialization AS*
- *General Studies, Psychology Specialization AS*
- *General Studies, Teacher Education Specialization Elementary (K-6) AS*
- *General Studies, Teacher Education Specialization in Mathematics AS*
- *Liberal Arts, Secondary Teacher Education Specialization in English AA*
- *Liberal Arts, Secondary Teacher Education Specialization in History AA*

A motion was made by Ms. Wilson, seconded by Ms. Morris, that “THE BOARD APPROVE THE TEACHER EDUCATION SECONDARY MATHEMATICS SPEACIALIZATION AS AND THE CAREER AND TECHNICAL EDUCATION TEACHER PREPARATION CSC AND APPROVE DISCONTINUING GENERAL STUDIES, PRE-BSN SPECIALIZATION AS, GENERAL STUDIES, COMPUTER SCIENCE SPECIALIZATION AS,GENERAL STUDIES, MASS COMMUNICATIONS SPECIALIZATION AS, GENERAL STUDIES, SCIENCE SPECIALIZATION AS, GENERAL STUDIES, PSYCHOLOGY SPECIALIZATION AS, GENERAL STUDIES, TEACHER EDUCATION SPECIALIZATION ELEMENTARY (K-6) AS, GENERAL STUDIES, TEACHER EDUCATION SPECIALIZATION IN MATHEMATICS AS, LIBERAL ARTS, SECONDARY TEACHER EDUCATION SPECIALIZATION IN ENGLISH AA, LIBERAL ARTS, SECONDARY TEACHER EDUCATION SPECIALIZATION IN HISTORY AA AS PRESENTED.” The motion passed unanimously.

6. APPROVAL OF NAMING ENGINEERING LAB – Dr. Raspiller

Dr. Raspiller that Ms. Will is working with Cypress Creek Renewables. They sell solar power energy and work closely with community colleges to help start a pipeline for workers. Cypress Creek Renewables has pledged a gift to the JTCC Foundation for the benefit of JTCC. Dr. Raspiller explained that the gift would be used to support science, technology, engineering, math and health care (STEM-H) academic programs at JTCC. In turn, to honor them, as a donor for their support, the Foundation and the college will recognize the donor in the form of a naming. JTCC will recognize the T-Building Engineering Lab (Room T302) located on the Midlothian Campus as the Cypress Creek Renewables Engineering Lab. The naming is based upon the approval by the JTCC College Board.

Dr. Raspiller explained that as we go through the campaign, and for future naming opportunities, we will always present to the board first to seek their approval. He noted that there will be many naming opportunities over the next year and asked if the board is comfortable with being notified via email. Dr. Raspiller stated that we will need to figure out how to take a legitimate vote. Ms. Biundo assured that the Foundation will be vetting the names before they are sent to the board.

A motion was made by Ms. Morris, seconded by Ms. Hyslop, that “THE BOARD APPROVE THE NAMING OF THE ENGINEERING LAB AS PRESENTED.” The motion passed unanimously.

7. BUDGET REPORT – Ms. Grinnan

Ms. Grinnan presented the local funds budget summaries for the month ended on January 31, 2019. She reviewed the budget sheets and noted the fund balances of each.

8. LEARNING AND STUDENT SUCCESS REPORT – Dr. Fiege

Dr. Fiege presented a handout with updates for Learning and Student Success. He noted that metrics continued to show overall improvement each semester. He stated that we had 399 graduates earn 642 credentials during Fall 2018. This represents an increase of twenty-seven graduates and seventy-six credentials over Fall 2017. Dr. Fiege also gave updates on enrollment, academic programs, advising services, and others on the handout. Ms. Collins asked if there would be any pilots starting in other localities. Dr. Fiege stated that the goal is to get more students in dual enrollment and working with each school system as

appropriate to see what needs to be done. Dr. Raspiller commended Dr. Fiege for his leadership.

9. CCWA STAFF REPORT – Ms. Creamer (Tab 3)

Ms. Creamer reviewed the CCWA handout “FastForward Impact in the Central Virginia Region.” She noted that there have been 1,875 students enrolled since the FastForward program inception and 2,279 industry driven credentials were attained by those students. She stated that two thirds of FastForward students earned one or more occupational credentials in the program’s first two years and there was a twenty to forty-five percent increase in wages following the completion of their CCWA FastForward program along with credential attainment.

Ms. Creamer stated that a boot camp has been created as fewer young people today are working and are unfamiliar with rules of the workplace. The boot camp was created to instill skill sets and acknowledge that persistent participation equals reward. Ms. Creamer stated that CCWA is also staying busy with grant writing.

10. PRESIDENT’S REPORT – Dr. Raspiller

- Dr. Raspiller stated that he and Ms. Creamer presented at the Chesterfield Chamber luncheon. They informed the audience about all that CCWA and Tyler have been doing
- Dr. Raspiller announced that he was asked to be on a radio show. He was interviewed on WHAP Radio on February 10, 2019 by Sherman Cross. The radio show has a more Christian community set of programs. Their main focus is “community challenges.” They challenged Dr. Raspiller to raise student headcount rates by one percent. Dr. Raspiller accepted the challenge and in turn challenged Mr. Cross and his co-hosts. He challenged them to come and check out the campus and take a tour.
- Dr. Raspiller stated that Bon Secours will be moving forward with the request to build an emergency department, though there is nothing definitive at this time.
- Dr. Raspiller gave an update on the Chester Campus construction. He explained that it is moving along under Ms. Grinnan’s direction and he receives monthly updates. He is confident that Bird Hall will be completed

in July. He explained that the Nicholas Center ran into a few issues due to the weather but they are still on track to complete construction by mid-September.

- Dr. Raspiller shared this year's experience of taking students on legislative visits. He reminded the board that twice a year, we take students to the General Assembly to help promote what is going on at the college and to share their own stories. During this year's visit, the students were able to meet with the Lieutenant Governor during the first trip and were able to go to the Senate Gallery during the second visit. Dr. Raspiller stated that it is a very proud moment when the students share their stories.
- Dr. Raspiller mentioned that Dr. Pettengill would be taking the lead on an EMSI Study. This study will show JTCC's economic impact. More information will be shared in June.
- Dr. Raspiller noted the FOIA Request handout that was given to the board members. The handout provides information that each board member needs to know. He explained that we will take a deeper dive during the June meeting. He asked that they review the handout before the next meeting.
- Dr. Raspiller noted that the Commencement exercises are scheduled for May 10, 2019 at 4:00 p.m. at VSU. Commencement will follow the Nurse Pinning Ceremony that begins at 1:30 p.m.
- Dr. Raspiller stated that he is now officially on as a board member of Gateway Region Economic Development Board. Initially he was a part of the Advisory Board.
- Dr. Raspiller stated he is on the Virginia 529 Board and explained that this is the first time they have had a community college president on their board. He stated that he feels the more influence we have there, the more recognition we can receive.

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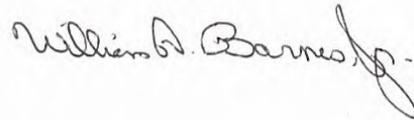
11. ADJOURNMENT – Ms. Collins

The meeting adjourned at 4:30 p.m.

Respectfully submitted:



Edward E. Raspiller
Secretary of the Board
President of the College



Mr. Williams A. Barnes, Jr.
Chair of the JTCC Board