Credit for Prior Learning Procedures

Credits Earned in Non-traditional Education/Training Programs

<u>**Military-Related Experiences**</u>

Credit will be granted for military service school courses and skills if the awarding of credit is recommended in the current edition of the American Council on Education publication, *A Guide to the Evaluation of Educational Experiences in the Armed Services* and approved by the academic dean of the student's chosen curriculum. The following information must be obtained:

a. Full and correct title of course;
b. Location of training;
c. Length of course in weeks;
d. Exact dates of attendance; and
e. Branch of Service that gave the course.

Upon admission to the college, active duty service members and veterans may request official transcripts of their service connected course work through the Joint Services Transcript (JST) repository available to those who served in the Army, Navy, Marines and Coast Guard. Those who served in the Air Force will need to obtain transcripts through the Community College of the Air Force. In accordance with the guidelines set forth by the American Council on Education, as well as the recommendations of the appropriate division dean, credit will be awarded for course work and occupations that are applicable to the curriculum. Transcripts may be obtained through the Joint Services Transcript website at https://jst.doded.mil/.

Military service courses and skills should be equivalent to Brightpoint courses and will be used as the student's program determines. Military service credit in occupational-technical areas that is ten or more years old and is to be applied toward graduation in the occupational-technical area must be approved by the appropriate academic dean. Students who have completed basic training, regardless of the date of military experience, may receive 2 PED elective credits if applicable to their program.

Community College of the Air Force:
Air Force personnel, both active and veteran, must submit a CCAF (Community College of the Air Force) transcript. Transcripts may be obtained from CCAF/RRR, 130 West Maxwell Blvd., Maxwell Air Force Base, AL 36112-6613. CCAF will not accept fax requests for transcripts.

<u>**Criminal Justice Academies**</u>

Virginia Department of Criminal Justice Service (DCJS) Academies:
Brightpoint will grant credit for the completion of training programs certified by the Virginia Department of Criminal Justice Services. Graduates shall provide their official transcripts from the Department of Criminal Justice Services or the training academy in which the training was conducted to certify successful completion. Credits will be awarded as follows:

Law Enforcement Officer (Training completed after 2003)

ADJ 100	3 credits
ADJ 133	3 credits
ADJ 160	3 credits
ADJ 211	3 credits
ADJ 212	3 credits
ADJ 236	3 credits
PED Electives	2 credits
Total	20 credits

Corrections Officer/Jailer/Sheriff (Training completed after 2007)

ADJ 100	3 credits
ADJ 211	3 credits
ADJ 241	3 credits
PED Electives	2 credits
Total	11 credits

Virginia State Police Academy:

ADJ 100	3 credits
ADJ 133	3 credits
ADJ 160	3 credits
ADJ 211	3 credits
ADJ 212	3 credits
ADJ 236	3 credits
ADJ Electives	3 credits
PED Electives	2 credits
Total	23 credits

Child Development Associate Credential

Credit will be granted for completion of the Child Development Associate (CDA) Credential. Students should submit an official CDA certificate to Admissions and Records. Credits will be awarded as follows:

CHD 145 (3 credits)

EDU 235 (3 credits)

Other CHD coursework may be substituted at the discretion of the program chair.

Early Childhood Care Certification

Credit will be granted for a minimum score of 75% on the National Occupational Competency Testing Institute (NOCTI) Early Childhood Education and Care examinations. Students should submit an official NOCTI College Credit Recommendation Report to the Admissions and Records office. Credits will be awarded as follows:

EDU 235 (3 credits) for the NOCTI Early Childhood Education and Care – Basic Assessment (4016)

CHD 145 (3 credits) for the NOCTI Early Childhood Education and Care - Advanced Assessment (4017)

Other CHD courses may be substituted at the discretion of the program chair. In order to receive this credit, a student must enroll in the Early Childhood Development Program at Brightpoint within three years of taking the NOCTI assessment.

Electricity

Students with NCCER Electrical Level 1 certification will receive credit for the following:

ELE 150 4 credits
ELE 133 3 credits

Students with NJAT/IBEW certification will receive credit for the following:

ELE 131	3 credits
ELE 133	3 credits
ELE 137	3 credits
ELE 138	3 credits
ELE 150	4 credits
ELE 156	3 credits
ELE 159	3 credits
ELE 239	3 credits
SAF 130	1 credit

Health Services Experiences

Emergency Medical Technician Certification:

Evidence of current certification, such as the EMT certification card, must be presented to the Admissions and Records office to receive the following:

EMT-Basic, Virginia

EMS 111	7 credits
EMS 120	1 credit
Total	8 credits

EMT-Enhanced or Advanced, Virginia

EMS 111	7 credits
EMS 120	1 credit
EMS 121	2 credits
EMS 125	1 credit
EMS 127	1 credit
Total	12 credits

EMT-Intermediate, Virginia

EMS 111	7 credits
EMS 120	1 credit
EMS 121	2 credits
EMS 123	1 credits
EMS 125	1 credits
EMS 126	1 credits

EMS 127	1 credits
EMS 128	1 credits
EMS 135	2 credit
EMS 136	1 credit
EMS 137	1 credit
EMS 138	1 credit
EMS 139	1 credit
EMS 140	1 credit
EMS 141	2 credits
EMS 142	1 credit
EMS 175	<u>2 credits</u>
Total	27 credits

National Registry Paramedic

EMS 111	7 credits
EMS 120	1 credit
EMS 121	2 credits
EMS 123	1 credits
EMS 125	1 credits
EMS 126	1 credits
EMS 127	1 credits
EMS 128	1 credits
EMS 135	2 credit
EMS 136	1 credit
EMS 137	1 credit
EMS 138	1 credit
EMS 139	1 credit
EMS 140	1 credit
EMS 141	2 credits
EMS 142	1 credit
EMS 163	1 credit
EMS 164	1 credit
EMS 175	1 credit
EMS 203	2 credits
EMS 204	2 credits
EMS 216	1 credit
EMS 247	1 credit
EMS 248	2 credits
EMS 249	<u>2 credits</u>
Total	40 credits

<u>First Aid and CPR Certification</u>:
Evidence of current certification, such as a First Aid or CPR card, must be presented
to the Admissions and Records office to receive the following:

First Aid and CPR Cards

HLT 106   2 credits

CPR Card

HLT 105   1 credit

First Aid Card

HLT Elective   1 credit

CPR for Healthcare Providers and First Aid Cards

HLT 100   2 credits

CPR and AED Defibrillator Cards

HLT 105   1 credit
HLT Elective   1 credit

Online CPR/First Aid cards/documentation are not accepted at Brightpoint Community College.

IT Industry Certification

Note: Credit will be granted for the following IT industry certifications, if current and valid.

AWS Certified Solutions Architect Certification	ITN 254 (4credits)
AWS Cloud Practitioner Certification	ITN 257 (3 credits)
AWS Security Specialty Certification	ITN 295 (3 credits)
Certified Ethical Hacker Certification	ITN 261 (3 credits)
Certiport IC3 Digital Literacy Certification	ITE 152 (3 credits)
Cisco Certified CyberOps Assoc. Certification	ITN 262 (4 credits)
CompTIA A+ Certification	ITE 221 (3 credits)
CompTIA Cloud+ Certification	ITN 257 (3 credits)
CompTIA IT Fundamentals Certification	ITE 221 (3 credits)
CompTIA Linux+ Certification	ITN 170 (3 credits)
CompTIA Network+ Certification	ITN 101 (3 credits)
CompTIA Security + Certification	ITN 260 (3 credits)
MCSE Certification	ITN 111 (3 credits)
PCAP Certified Associate Python	ITP 150 (3 credits)

Cisco Certified Network Associate Exam
CCNA: ITN 154 (4 credits), ITN 155 (4 credits), ITN 156 (4 credits)

Machine Technology
Students in the Precision Machining Technology Certificate Program or the Computer Numerical Control Program who present evidence of NIMS Certification will receive credit as outlined below.

Measurement, Materials & Safety
MAC 161

Job Planning, Benchwork & Layout AND Turning I (Between Centers)
MAC 162

Turning I (Chucking) AND Milling I
MAC 163

Milling I AND Grinding I
MAC 164

CNC Turning (Lathe) Operations AND/OR CNC Mill Operations
MAC 121
MAC 122
MAC 123

Project Management
Students who complete the Certified Associate in Project Management (CAPM) or the Project Management (PMP) Prep Course may present the certification to receive the following:
BUS 295   CAPM/PMP Exam Prep   3 credits

Safety

Evidence of current Occupational Safety and Health Administration (OSHA) 10-Hour General Safety certification can be presented to the Admissions and Records office to receive credit for SAF 130
(1 credit).

Technical Studies

Students in the Technical Studies Program who present evidence of related prior work experience and/or training to their program advisor and academic dean may be eligible for credit in IND 197 and/or IND 297. Upon the presentation of the approved IND 197 and IND 297 Work-Based Learning Application for Credit Earned form to the Office of Admissions and Records, a student will be awarded the designated number of credits (not to exceed 9 credits) in IND 197 and/or IND 297.

Web Design

Students who successfully complete the Google User Experience (UX) Design Certificate will be awarded credit for ART 264 (3 credits) after presenting their Credly transcript showing completion of the course to the Office of Admissions and Records

Life Experience Credit

Students who believe that their previous educational studies, training programs or work experiences may be equivalent to the content of college courses should contact their faculty advisors, or the Advising Center. Only credit-by-exam courses administered by Brightpoint can be used to satisfy course requirements. Credit-by-exam courses from other institutions are not transferable.

Students who wish to request credit for life experiences must register for SDV 198 (Portfolio Development). Only 25% of the credits that are accepted can be used toward any curriculum at Brightpoint. Students who are interested in credit-by-examination should contact the appropriate academic division dean. The credit-by-examination fee is $75.00 per class. Interested students should contact the Associate Dean of Advising at advising@brightpoint.edu.